

# HENRY J. KAISER HIGH SCHOOL

511 LUNALILO HOME ROAD Honolulu, Hawaii 96825 Athletic Department



# Kaiser High School is seeking: Head Varsity Track and Field Coach

#### **Duties and Responsibilities:**

- Organize and supervise a total sports program JV to Varsity
- Relating to and communicating with student athletes, parents, teachers, admin.
- Finance, equipment accountability, care and maintenance of facilities
- Attendance for all practices and games, home and away
- Travel to neighbor island may be required if qualifying for HHSAA Tournament
- Public Relations

## **Qualifications:**

- Minimum 3 years of coaching at the high school level or above
- Knowledge of technical aspects of Track and Field, Track/Field events, point system, strategies, and game rules
- Equipment and Maintenance
- Running fundamentals- Stretching, technique, drills, form, etc.
- Effective communication skills, oral and written
- Effective organization and time management skills
- Fundraising and budget experience
- Philosophy on academics and other co-curricular decisions
- NFHS coaching certification preferred
- College graduate preferred

#### **How to apply:**

• Send resume and cover letter to:

Kaiser High School, 511 Lunalilo Home Road, Honolulu, HI 96825 Attention: Nelson Chee- Athletic Director or email: <a href="mailto:nelson.chee@k12.hi.us">nelson.chee@k12.hi.us</a>

## **Deadline:**

Resumes will be accepted until Position is filled